

Description	Gallatin County Courthouse, Third Floor Community Room, 311 W. Main, Bozeman, MT 59715	
Date	6/25/2015	Location Board of Health
Time	Speaker	Note
6:50:37 AM		<i>Members Present:</i> Robin Cory, Steve Custer, Becky Franks, Jane Mahlow, Gretchen Rupp, Buck Taylor, Carson Taylor, <i>Excused Members:</i> Joe Skinner <i>Staff:</i> Lori Christenson, Matt Kelley, Toni Lucker, Chris Gray, Tracy Knoedler, Tom Moore, Tim Roark, Theresa Severeid
7:01:52 AM		Meeting called to order
7:02:04 AM		Audio disclaimer
7:02:19 AM		Public Comment on a Non-Agenda Item - none
7:02:36 AM		Consent Agenda
7:02:58 AM	Motion	Jane made a motion to approve the consent agenda
7:02:59 AM	Second	Steve seconded the motion
7:03:07 AM	Vote	The motion passed
7:03:17 AM		Regular Agenda
7:03:23 AM	Gretchen Rupp, Board Chair	First Reading of the Proposed Health Rule 2015-1: Revision of Gallatin City-County Health Code Chapter 3 Regulations for Wastewater Treatment Systems
7:04:52 AM	Gretchen Rupp	Gretchen introduced Chris Gray, Gallatin County Attorney
7:05:05 AM		<i>Affidavits are Read</i>
7:05:43 AM	Chris Gray	Chris advised staff to put the affidavits as part of the permanent record
7:06:00 AM		<i>Proposal is Read</i>
7:06:15 AM		Gretchen summarized the proposal
7:07:40 AM		Chris advised Gretchen that unless there were objections by the Board the summary of the proposal was fine.
7:07:59 AM		<i>Health Department Comment</i>
7:08:02 AM	Matt Kelley, Health Officer	Matt summarized the proposed changes
7:10:59 AM	Gretchen Rupp	Gretchen commented on the memos that Tim Roark created regarding stringency justification.
7:11:30 AM		<i>Public Written Comments</i> - none
7:11:41 AM	Tim Roark	Tim elaborated that he received phone calls requesting clarification but received nothing substantive
7:12:07 AM		<i>Public Oral Comments</i> - none
7:12:33 AM		<i>Board Discussion</i>
7:12:38 AM	Steve Custer	Steve asked if the regulations are available on the web

7:13:13 AM	Gretchen Rupp	Gretchen reiterated what actions the Board could make at the first reading: make minor changes; make major changes and ask staff to re-draft; continue the first reading; or abandon.
7:14:14 AM	Carson Taylor	Carson asked if the fee schedule changed, without changing anything else, would the Board have to go through the same 3-hearing procedure?
7:14:30 AM	Gretchen Rupp	Gretchen deferred the question to Chris Gray.
7:15:21 AM	Chris Gray	Chris advised the Board to adopt the fee schedule pursuant to the regulation procedures. There may be a way to compartmentalize and avoid the 3-hearing process in order to change the fees. Changes to Health Code Chapter One, on the horizon, could streamline the process to adopt regulations.
7:16:04 AM	Carson Taylor	Carson discussed the fee schedule and the certification and education processes; he is ok with the proposed fee schedule; and he wants to relook at the fees after a year or two.
7:18:28 AM	Tim Roark	Tim referred the Board to Health Code Chapter 1-07 that refers to the ability to change fees at any regularly scheduled meeting of the Board.
7:19:38 AM	Gretchen Rupp	Gretchen feels that applicants for new installations should pay full costs and discussed. She will vote for this fee schedule.
7:20:45 AM	Steve Custer	Steve asked Tim about installation inspections on a spot check basis
7:22:23 AM	Gretchen Rupp	Gretchen asked Tim how he decides which sites to spot check? Tim deferred to Tom Moore
7:23:05 AM	Tom Moore, Sr Sanitarian	Tom discussed how he performs majority of inspections and evaluations and the explained the procedure.
7:25:06 AM	Robin Cory	Robin asked how often he finds installations not up to standard.
7:26:06 AM	Gretchen Rupp	Gretchen asked if there are rogue installers in the County.
7:27:06 AM		Gretchen asked if installers find this an onerous regulation.
7:27:50 AM		Gretchen asked if any Board members propose a change of any kind - minor or major changes.
7:28:23 AM	Tim Roark	Tim asked Chris about the stringency memos and the procedure to follow because Board action is needed at the second reading if the Health Rule is adopted. Should the stringency memos be read into the public record or take necessary action at the second reading?
7:28:48 AM	Chris Gray	Chris advised that the stringency issues and requirements under state law will be satisfied by having the factual basis into the record, which he did through the staff report. The plan is to make findings, specifically, at the next meeting before final adoption related to the stringency issues.
7:29:23 AM		Chris had a suggestion for the motion of approval: Because we are replacing the old regulation with an entirely new regulation, the motion to include language that Chapter 3 is being replaced in its entirety.
7:29:55 AM	Matt Kelley	Matt asked Tim if the Health Rule is adopted, when would the changes go into effect?
7:30:05 AM	Tim Roark	Tim explained 30 days after final approval - this time in August, barring any substantive changes or redrafting

7:30:50 AM	Motion	Carson moved to replace the current Health Code Chapter 3 with the proposed regulation, which were in our packet, in its entirety.
7:31:00 AM	Second	Steve seconded the motion
7:31:08 AM	Vote	Roll Call: Becky - yes Steve - yes Carson - yes Buck - yes Gretchen - yes Robin - yes Jane - yes The motion passed
7:31:33 AM	Matt Kelley	Matt and the Board acknowledged Tom Moore, Theresa Sevareid, Tim Roark, staff and Chris Gray for the significant work and time on the quality document.
7:32:14 AM		Officer Elections
7:32:41 AM		Matt recommends that the Board follow the Board By-laws, which states the elections shall take place in the first month of the fiscal year. This will be continued next month.
7:32:59 AM		Subcommittee Reports
7:33:05 AM		<i>Environment Health Subcommittee: inactive month</i>
7:33:15 AM		Health Officer Report
7:33:31 AM	Matt Kelley	Matt agreed to host a CDC public health associate for the year, who was previously at Riverstone for 3 years, Hannah Silius. She assessed the problem with high lead levels in Billings and will do the same work here for us as well as radon work. She starts in August at EHS and CDC pays her salary.
7:35:10 AM		Matt discussed that the Commission approved the two full-time positions proposed and recruiting has begun for the WIC position. Once the budget is finalized, will hire Environmental Health Specialist position. Still working on details regarding the Communication position.
7:36:00 AM		Next week Matt will be on family vacation and accessible by cell phone if necessary; however Tim will be the Acting Health Officer - Matt will send an email to that effect.
7:36:32 AM		Matt referred the Board to the Health Officer report for more details
7:36:41 AM		Meeting Adjourned

Secretary

Date

Chair

Date